

Coulston Parish Council

Parish Clerk - Mrs. Tekla Hicks

1 Little Court Lane, Edington, Wiltshire BA13 4PW
Clerk-coulstonpc@outlook.com

Membership: Councillors C Markes (Vice-Chair), C Fisher, C Vize, M Suter.

You are duly summoned to attend Coulston Parish Council Annual General Meeting on **Tuesday 16th July 2024 at 7.30pm** to transact the following business at the location of the Coulston Village Hall, Coulston, Westbury, BA13 4NY.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	The Clerk to invite nominations for the vacant role of Chair of this meeting.
2.	Apologies To receive and accept apologies for those unable to attend.
3.	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.
4.	Reports (i) To note any announcements by the Chair. (ii) To receive an update from the Unitary Councillor, Tamara Reay.
5.	Minutes of the previous meeting (i) To approve as a correct record the minutes of the Parish Council meeting held on 7 th May 2024. (ii) To note any matters arising from the minutes of the meeting held on 7 th May 2024.
Standing orders will be suspended to allow for public participation	
6.	Public Participation (i) To enable members of the public to address the Council regarding an item on the agenda. (ii) To receive any petitions or deputations.
Standing Orders will be reinstated following public participation	
7.	Planning Matters to discuss: (i) Members to receive an update on the planning schedule.

	(ii) To discuss any planning applications received prior to the meeting.
8.	<p>Finance</p> <p>(i) Payments for Approval:</p> <p>a) Insurance renewal as approved at last meeting - £187.85</p> <p>b) Clerk's expenses to 30th June 2024 - £108.66</p> <p>c) Clerk's Salary June & July</p> <p>d) Clerk's PAYE June & July paid via Direct Debit</p> <p>(ii) To agree and approve CPC May and June banking financial statements with accounts listed up to and including 30th June 2024 along with financial summary sheet.</p> <p>(iii) AGAR W10076 2023-24. To note confirmation of exempt status for the AGAR 2023-24 from PKF Littlejohn.</p>
9.	<p>Electricity supply to defibrillator</p> <p>To discuss issue with SSE invoicing of electricity supply for defibrillator increasing from £4 per month to £75 per month.</p>
10.	<p>Governance</p> <p>(i) To agree to start reviewing NALC Model Financial Regulations 2024 and to adopt at September 2024 meeting.</p> <p>(ii) To discuss Councillor Vacancy and how to fill it.</p>
11.	<p>Correspondence previously sent to note:</p> <p>(i) The News – requesting who will be the correspondent for The News going forward.</p> <p>(ii) Request for witness to serious road traffic accident.</p> <p>(iii) New Police Sergeant introduction email.</p> <p>(iv) Proposed Police drop in sessions invitation.</p> <p>(v) Town and Parish Council Meeting minutes 28/06/2024.</p> <p>(vi) Bobby Van Bid email.</p>
12.	<p>Confirmation of date of next meeting:</p> <p>Tuesday 3rd September 2024 at 7.30pm</p>

For supporting documents, please see here:

